

Snow Federal Seminars & ChFEBCSM, Inc.

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Castle Rock, CO 80104
800-696-3511



November 1, 2018

Hello!

Thank you for being a Chartered Federal Employee Benefits ConsultantSM. You are one of the growing ranks of professionals who are working with Federal Employees.

To continue to hold the ChFEBCSM designation you are required to renew your designation each year. The renewal process is designed to ensure you are current on your knowledge of the existing Federal Employee Benefits and changes to the benefits programs. To complete the renewal process for 2019 you will need to complete the exam. There is no fee for you for 2019 because you received your designation this calendar year. Starting with 2020 renewal you will be required to pay the fee of \$250.00 and complete the exam.

The materials for the renewal exam will come from the ChFEBCSM course materials and the study guide attached to the email you will receive once you have registered to renew. You must complete the exam by midnight (Mountain Standard Time) on January 31, 2019 with a passing score of 75%.

To complete the renewal process send an email to 2019renewal@fedseminars.com with your preferred email address to send the renewal link to. Once you have registered, you will receive an email with the link for the exam along with the instructions for completion.

Thank you for being a ChFEBCSM and completing your renewal. If you have any questions about the renewal process, please contact our office at 800-696-3505.

Sincerely,

Heather P Clark

Heather P. Clark
President / CEO
Snow Federal Seminars & ChFEBCSM, Inc